

**Canadian Orienteering Federation
Board of Directors Meeting
Jan 20, 2009**

In attendance via conference call:

Charlotte MacNaughton, Andrée Powers, Ian Sidders, Mark Rosin, Alex Kerr, Paul Looker

Not in attendance:

Quorum present? Yes

Chair: President Charlotte MacNaughton

Meeting called to order by President Charlotte MacNaughton

Charlotte MacNaughton agreed to act as **Secretary** for meeting.

AGENDA

1. Approval of agenda
2. Welcome to new Board member Brent
3. Approve minutes of previous meeting
4. Updates – no action required (5 min)
 - 4.1. 2010 regional champs – request to Mike Minium to be WRE advisor. Discussion with IOF
 - 4.2. Charlotte was appointed as IOF regional development representative for North America.
 - 4.3. Appointed a committee to discuss selection races in Canada (Magnus Johansson, Marie-Cat Bruno, Hans Fransson, Ross Burnett, Adrian Zissos and Charlotte). Imminent requirement re 2009 selection race host. And longer term discussion re team selection and selection races.
5. Items to keep on the radar screen – no action required at this meeting (5 min)
 - 5.1. Need a host for 2011 Canadian Orienteering Championships
 - 5.2. Next newsletter deadline Feb 28 – please send content ideas to Paul
 - 5.3. WRE event advisor clinics – looking at possibility of hosting clinic with BC champs/PNWOF in June.
 - 5.4. National Orienteering Week – May 2 – 10 2009
6. Items requiring board action (10 min)
 - 6.1. Bid re 2010 COCs from Ottawa
 - 6.2. Talked with Ottawa Orienteering club re Pat de St. Croix legacy. They had talked about creating a local event in her honour. COF to create a volunteer award named in her honour.
7. COF planning documents – see Dec meeting minutes. (30-60 min)

Charlotte will work with Wayne to format info into a better planning document – need to incorporate appropriate budgeting too. For purpose of this meeting, discussion re specific areas as required:

 - 7.1. Officials development
 - 7.2. Grassroots development
 - 7.2.1. Teachers kits
 - 7.2.2. Promotional template
 - 7.2.3. Best practices
 - 7.2.4. National orienteering week
 - 7.3. Coaching development
 - 7.4. Policy development
 - 7.5. High performance development

- 7.6. Rules
 - 7.7. Other
 - 8. Next meeting
 - 9. Adjournment
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- 1. Approval of agenda.
Moved by Mark. Seconded my Paul. Carried.
- 2. Welcome to new Board member Brent
Brent's role as athlete rep is new for the COF. As athlete rep, Brent's role is to represent the views of high performance athletes in Canada.
- 3. Approve minutes of previous meeting.
Moved by Mark. Seconded my Andree. Carried.
- 4. Updates
 - 4.1. 2010 regional champs – Request to Mike Minium from the US to be WRE advisor. Charlotte to follow-up with IOF re appointed Mike as the event advisor when he confirms his willingness.
 - 4.2. Charlotte was appointed as IOF regional development representative for North America. Charlotte talked with Brian Porteous at the IOF about encouraging the Scandinavian countries to translate some of their resources to English.
 - 4.3. A committee has been appointed to discuss selection races in Canada (Magnus Johansson, Marie-Cat Bruno, Hans Fransson, Ross Burnett, Adrian Zissos and Charlotte). The committee will decide of a host club for the 2009 selection race host. FWOC and the YOA have expressed interest. The committee will also discuss longer term plans for selection races in Canada.
- 5. Items to keep on the radar screen
 - 5.1. Need a host for 2011 Canadian Orienteering Championships
Brent mentioned that YOA is potentially interested. Alex mentioned that OABC may be interested in hosting the COCs in 2013.
 - 5.2. Next newsletter deadline Feb 28.
Please send content ideas to Paul. Paul will purchase "publisher" software. Charlotte and Brent will follow up with the 2008 JWOC team for an article. Charlotte will change the forward of the newsletter@orienteering.ca email address to Paul.
 - 5.3. WRE event advisor clinics
Looking at possibility of hosting clinic with BC champs/PNWOF in June. Charlotte to follow up.
 - 5.4. National Orienteering Week – May 2 – 10 2009
COF Board members to promote NOW to clubs in their area and encourage all clubs to host an event that week. Charlotte will have posters, press release templates available in March.
- 6. Items requiring board action
 - 6.1. Bid re 2010 COCs from Ottawa
There is some frustration from national team athletes re the timing for the 2009 and 2010 COCs. They are timed too closely after WOC. Need to create guidelines for COCs that strongly discourages timing within 2 number of weeks of WOC/JWOC, etc so that national team athletes can fully participate in pre-events, Sass Peepre, COF

conference and the COCs.

Alex moved to accept the 2010 bid from Orienteering Quebec/Ottawa Orienteering Club. Seconded by Mark. Carried

- 6.2. Talked with Ottawa Orienteering club re Pat de St. Croix legacy. They had talked about creating a local event in her honour. COF to look into creating a volunteer award named in her honour. Andree suggested putting some information about Pat on the COF website. Paul will write some material about Pat for the next COF newsletter. Andree suggested asking each of the 9 provinces/territories to bring forward a nominee each year for a volunteer award. These people would be recognized at the COF AGM, COF website and newsletter. Paul will draft some criteria for this volunteer award.

7. COF planning documents

Charlotte will work with Wayne to format info into a better planning document – need to incorporate appropriate budgeting too. For purpose of this meeting, discussion re specific areas as required:

7.1. Officials development

Alex had a few questions for the Board:

1) Controller vs event advisor. What wording should we use? Continue to use the term controller as the person with control over technical orienteering issues at an event. The controller should not be involved in non-technical items such as banquet. Event advisor wording is used to describe the person who provides input regarding the elite classes at a World Ranking Event. The event advisor does not replace the role of the controller. New manual will better outline the responsibilities of the controller.

2) Discrepancies regarding control placement regarding COF and IOF rules. Mike Smith is taking another stab at revising the COF rules. COF rules changes require approval at the AGM. Timetable is to be voting on rule changes at the 2009 AGM. Goal is for the COF rules to be as short as possible, deferring to the IOF rules whenever possible. Charlotte to talk with Mike Smith. We should only have a rule if it is needed specifically in Canada.

3) Should high performance athletes be seeded at high level championships (Western/Eastern Canadians, COCs, NAOCs)? Brent will get some input from the high performance athletes. Need to check WRE rules as well.

4) Condensed course format for smaller events

Charlotte will put this on the agenda for the next meeting.

5) Start punch vs. non start punch starts at championship events

How do you handle late starters when using a start punch? In rule update, need to make it clear how to handle (non-organizer caused) late starters when there is a start punch. Late starters should be expected to start at their proper time and not use the start punch method to their advantage. Need to create rule to ensure competitive fairness so that the punch start is never used by the competitor to their competitive advantage.

6) Charlotte is firming up the 2009 Conference schedule. Will block some time on the conference schedule to teach some officials materials. Will also block some time for a coaching course as per Bill Anderson's suggestion.

7.2. Grassroots development

7.2.1. Teachers' kit

Mark was to make sure that any language in the "teachers kit" will use commonly-used Canadian orienteering lingo. Alex will send a draft of officials

course to Mark so that Mark is using the same lingo. Also need to match lingo with the community coaching manual. Mark should contact Bill Anderson to get a copy.

Mark will send out a draft outline and progression model with next 4-6 weeks to COF Board for feedback.

Need to include instructions to create basic applicable map.

Plan to have draft ready at end of June, for feedback over the summer to have ready at beginning of the school year.

Brent's brother-in-law is an outdoor ed teacher who has taught some orienteering over the last few years. Brent will forward his email to Mark as a resource.

- 7.2.2. Promotional template
Charlotte to get this higher on her to-do list to get things ready for 2009 season.
- 7.2.3. Best practices
Need to finish COC organizers info. Charlotte has a draft. Need to get this finished so that organizers aren't reinventing the wheel. Need to get way more resources/templates on the COF website. Andree will send templates from APOC 2002 Canada and WMOC to Charlotte. For next newsletter, include article about encouraging clubs to send/provide links to documents that they would like to share with other clubs, outline purpose of sharing best practices. Paul asked about on-line registration. Can encourage clubs to use Zone4 or Events Online.
- 7.2.4. National orienteering week
Board members to promote NOW 2009.
- 7.3. Coaching development
Did not discuss anything specific.
- 7.4. Policy development
Did not discuss anything specific.
- 7.5. High performance development
Brent has been talking with the high performance athletes to create some long term goals for elite orienteering in Canada. Still in the early stages. Brent will keep this moving forward. One potential goal has been to be the top non-European at the WOC in 10 years.
- 7.6. Rules
Mike Smith is working on this. Charlotte will follow up with Mike.
- 7.7. Other
- 8. Next meeting
Monday March 2. (Feb 28 note: attempting to re-schedule)
- 9. Adjournment
Mark moved to adjourn the meeting.