

**Canadian Orienteering Federation  
Board of Directors Meeting  
September 23, 2007**

**In attendance via conference call:**

Charlotte MacNaughton, Andrée Powers, Ian Sidders, Nina Wallace, Paul Looker

**Not in attendance:** All in attendance

**Quorum present?** Yes

**Chair:** President Charlotte MacNaughton

Meeting called to order by President Charlotte MacNaughton

Charlotte MacNaughton agreed to act as **Secretary** for meeting.

**Agenda Items:**

1. Follow-up/action items from AGM
  - a. WRE advisor expenses
  - b. officials program
  - c. 2008 budget
  - d. Ted's retirement from HPP / Sass Peepre roles
  - e. membership changes
2. Other business
  - a. Board member roles
  - b. Board vacancies
  - c. World Ranking events in 2008
3. Next meeting

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1. Follow-up/action items from AGM
  - a. WRE advisor expenses

There is a levy charged by the IOF for each WRE held in Canada. 200 euros in 2007. Will be 250 euros in 2008. All Board members agreed that the COF will pay that levy, not the organizing committee hosting the event. Also the COF will remind the COC organizing committee that we will provide free advertising in the COF newsletter for the COCs. Discussed the possibility of charging more to those that run in the WRE races to help offset costs. Discarded that idea as it would discourage people from running in the elite class and we want to see as many as possible competing in that category at a WRE. Regarding general travel expenses associated with event advisor travel to the event, we will work with 2008 WRE organizers to get a handle on what WRE event advisor expenses are and discuss the expenses at the later date. We will organize a WRE Event Advisors Clinic so that we have more certified event advisors so travel issues aren't as great in the future. (ACTION: Charlotte)

- b. Officials program

Some progress has been made. Charlotte will contact John Rance again. Will include proposed framework in COF newsletter.

c. 2008 budget

We need to create 2008 budget. Charlotte will draft new 2008 plan for discussion at next meeting. Budget discussion will follow from that.

d. Ted's retirement from HPP / Sass Peepre roles

Need to work on putting some structure around HPP and getting more volunteer commitment. Ted is willing to remain involved in a minor role as required. Andree to talk with other Sass Peepre trustees.

e. Membership changes

Discussed when to implement membership changes as voted on at the AGM. Agreed to implement these changes in 2008. Andree will send a letter to the associations and clubs and will provide newsletter content to Nina.

2. Other business

a. Newsletter update

Nina is gathering materials for next edition. Deadline for content submissions is the end of September. Discussed putting a "regional correspondent" system in place to get more article, pictures, regional news to Nina. Currently provincial associations pay the postage for the COF newsletter. Discussed whether the COF should consider paying that cost. Need to get an idea of actual newsletter costs first.

(ACTION: Andree). Nina suggested that we could recoup costs quite effectively by actively promoting paid advertising. Need to find individual with right skill set to assist with this.

b. Board member roles

Discussed the role of a COF Board Member. Expectations are to attend and contribute your ideas/opinions to COF Board meetings and to provide volunteer assistance to move forward one or more of the projects on the COF plan.

c. Board vacancies

There are 2 vacant spots. Board has the ability to appoint to fill these vacancies. Charlotte to contact association presidents to ask for suggestions for people who might be interested. Andree will ask Mark Rosin (SK) who has expressed some interest.

d. World Ranking Events in 2008

Deadline to submit applications to the IOF for the WREs in 2008 is Oct 1. Charlotte will submit two applications for the middle and long distance races at the COCs to be WREs. Will ask for an extension from the IOF for the 3<sup>rd</sup> application. Reconfirmed decision that ideally would like to have two of the events at the COCs as WREs and allocate the 3<sup>rd</sup> WRE to another event that year (ideally the team selection race).

Two clubs in ON have expressed interest in hosting a WRE in 2008.

These two clubs are in conflict regarding a map. We don't now know if their WRE application would involve the contentious map. Charlotte to discuss with the ON Orienteering Association President Heather Shepherd.

4. Next meeting: To be in November. Agreed to discuss possible meeting date by email closer to the time.

